



Baby Shower Timeline Manager

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Baby Shower Week By Week To-Do List		Personal Notes	Check!
8 weeks	Begin gathering guest list from mommy-to-be, sisters, grandmas and other key shower players		<input type="checkbox"/>
	Investigate venues / locations		<input type="checkbox"/>
	Calculate Baby Shower budget		<input type="checkbox"/>
	Decide on Baby Shower theme		<input type="checkbox"/>
7 weeks	Collect & Finalize Guest List		<input type="checkbox"/>
	Order baby shower invitations, RSVP cards, thank you notes and other social stationery <i>Tip: visit www.TalkForTots.com</i>		<input type="checkbox"/>
	Start price comparing & bargain shopping for party decorations, gift bags and prizes <i>Tip: visit www.CornerstorkBabyGifts.com</i>		<input type="checkbox"/>
6 weeks	Compile guest lists into one master Guest List		<input type="checkbox"/>
	Review guest list with mommy-to-be; revise as needed		<input type="checkbox"/>
	Finalize venue/location		<input type="checkbox"/>
	Book caterer		<input type="checkbox"/>
5 weeks	Address and mail baby shower invitations		<input type="checkbox"/>
	Finish online orders for decorations, party favors and gift bags		<input type="checkbox"/>
4 weeks	Plan baby shower menu		<input type="checkbox"/>
	Review & revise budget as needed		<input type="checkbox"/>
	Begin organizing RSVP's and checking off guest list		<input type="checkbox"/>
	Decide on baby shower games		<input type="checkbox"/>
3 weeks	Call rental business for extra chairs and tables		<input type="checkbox"/>
	Start making grocery list if event is not catered		<input type="checkbox"/>
	Follow up on missing RSVP's - call guests		<input type="checkbox"/>
	Shopping: Mommy-to-be's gift, decorations, gift bags, prizes not ordered online		<input type="checkbox"/>
	Order desserts, confirm caterer		<input type="checkbox"/>
	Review Baby Shower to-do list and Guest List		<input type="checkbox"/>
2 weeks	Wrap gifts		<input type="checkbox"/>
	Prepare & put together baby shower games		<input type="checkbox"/>
	Assemble gift bags		<input type="checkbox"/>
1 week	Grocery Shopping		<input type="checkbox"/>
	Clean if Baby Shower is in your home		<input type="checkbox"/>
	Decorate for Baby Shower		<input type="checkbox"/>
	Prepare appetizers, food dishes & misc. if not catered		<input type="checkbox"/>